

School Emergency Drills Documentation Form

Type of Drill

Time of Drill

Fire Drill (5 required)

Standard

Tornado Drill (2 required, one in March)

Class Change

Lock Down (3 required)

Recess

Lockdown (recess or cafeteria)

Other Events

Lockdown (Air handlers off, reacting to hazardous material)

Name of Reporting School: Gladstone Junior High School

Date of Drill: 9/3/2020 Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:36

Total Participants: 340

Remarks: _____

This report is for emergency drill # 1 for school year 2020/21

Name of person conducting drill: David A. Ballard

Title of person conducting drill: Principal

Signature of person conducting drill: David A. Ballard

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title Paul R. Goyer

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title PSO Todd New 8 Gladstone PSD

OR

Fire (fire chief or designee)

Name & Title _____